



CHUNG TIAN TEMPLE OF FOGUANGSHAN BUDDHIST ORDER
BUDDHA'S LIGHT INTERNATIONAL ASSOCIATION OF QUEENSLAND

佛光山中天寺
國際佛光會昆士蘭協會

12 January 2017

RE: 2017 BUDDHA BIRTH DAY FESTIVAL

The 2017 Buddha Birth Day Festival will be held on the **28th – 30th of April** at South Bank Parklands this year. We welcome you to be a part of the festival's International Vegetarian Food Fair.

Please find the enclosed information:

1. Site Application Form
2. Stall and Equipment Form
3. Conditions of Agreement

If you are interested in participating, please complete the **Site Application Form** and the **Stall and Equipment Form** and forward to admin@bliaq.org.au by 15th March 2017 (Wednesday).

You are welcome to contact us if you have any queries:

BLIAQ: Phone: (07) 3841 3511 or (07) 3219 0833

Email : admin@bliaq.org.au

Attention: Mr David Chiu / Ms Ling Ling Soh

Sincerely,

David Chiu

International Vegetarian Food Fair Co-ordinator / 2017 Buddha Birth Day Festival

BUDDHA BIRTH DAY FESTIVAL





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2017 BUDDHA BIRTH DAY FESTIVAL

International Vegetarian Food and Fun Fair

SITE APPLICATION FORM

Trade Name: _____

ABN No: _____

Applicant Name: Mr/Mrs/Miss/Ms _____

Postal Address: _____

State: _____ Postcode: _____

Phone _____ Mobile _____

Email: _____

Description of Products or Food Menu	Retail price (A\$)
(1) _____	_____
(2) _____	_____
(3) _____	_____
(4) _____	_____
(5) _____	_____
(6) _____	_____
(7) _____	_____
(8) _____	_____
(9) _____	_____
(10) _____	_____

Please attach another sheet, if additional space is required. Please remember to complete the "Stall and Equipment Form".

By signing the Application Form, the applicant agrees and accept the Buddha Birth Day Festival 2017, International Vegetarian Food and Fun Fair Conditions of Agreement.

Applicant's Signature: _____ Name: _____

Date: _____

BUDDHA BIRTH DAY FESTIVAL



2017 BUDDHA BIRTH DAY FESTIVAL

International Vegetarian Food and Fun Fair

NON-FOOD STALL AND EQUIPMENT FORM

Trade Name: _____

	Unit Price	Quantity	Amount
			(Excl. GST)
Non-Food Stall 3m x 3m	\$ 950.00	X _____	= \$ _____
With 1 table (1X2.4m), 2 chairs, single fluor. light., 2x 10AMP powerpoint			

Non-Food Stall 4m x 4m	\$1,200.00	X _____	= \$ _____
With 2 tables (2X2.4m), 2 chairs, single fluor. light. ,2x 10AMP powerpoint			

Non-Food Stall 5m x 5m	\$1,500.00	X _____	= \$ _____
With 4 tables (2X2.4m, 2 x 1.8m), 2 chairs, 2 single fluor. light., 4x 10AMP powerpoint			

Additional Equipment(s):

Table 2.4m (W750mmxH750mm)	\$ 13.00	X _____	= \$ _____
Table 1.8m (W750mmxH750mm)	\$ 12.00	X _____	= \$ _____
Single Ceiling Fluorescent Light	\$ 32.00	X _____	= \$ _____
Extra Power Points (10 AMP)	\$ 70.00	X _____	= \$ _____

Sub Total: \$ _____

+10% GST: \$ _____

Total: \$ _____

BUDDHA BIRTH DAY FESTIVAL



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2017 BUDDHA BIRTH DAY FESTIVAL International Vegetarian Food and Fun Fair

Conditions of Agreement

Event Details

Event: 2017 Buddha Birth Day Festival

Date: Friday 28 April – Sunday 30 April 2017

Venue: South Bank Parklands

Application to Participate

All participating site-holders will need to submit a **Site Application Form** and **Stall and Equipment Form** to BLIAQ. Once the application has been accepted, the applicants will be notified and required to pay all the necessary fees to reserve a space. The application closing date will be **15th March 2017**.

Payment Options:

1. CHEQUE or MONEY ORDER:

Payable to "BLIAQ" and to be sent to:
International Vegetarian Food and Fun Fair Co-ordinator
Buddha's Light International Association Queensland
1034 Underwood Rd
Priestdale QLD 4127

2. DIRECT DEPOSIT:

Deposit funds into account stated below and forward remittance slip same day to above address or fax to (07) 3219 0833.
ANZ Bank BSB: 014-279 A/C NO: 4905-15305 A/C NAME: BLIAQ

Once a placement has been notified to the applicant, the applicant will be required to pay the payment by the **25th March 2017** to confirm their place.

Site Allocation

The site will be allocated by BLIAQ accepting the application. The site allocation may be subjected to change due to the modification of site plan. BLIAQ will notify the site-holder should this happen.

Temporary Food Stall Permit

All participating food stalls will be responsible for applying for a Temporary Food Stall License from Brisbane City Council and the required fee. They will also need to display the license in their stall.

Hours of Operation of Food Stalls and Merchandise Stalls

Participating site-holders MUST remain open during the hours of:

Friday	28 April 2017	9.00 am to 9.00 pm
Saturday	29 April 2017	9.00 am to 9.00 pm
Sunday	30 April 2017	9.00 am to 9.00 pm

Bump-In / Bump-Out

Bump-In can commence from:

Thursday	27 April 2017	4.00 pm until 9.00 pm
Friday	28 April 2017	7:00 am until 9.00 am
Saturday	29 April 2017	7.00 am until 9.00 am
Sunday	30 April 2017	7.00 am until 9.00 am

Bump-Out can commence from:

Sunday	30 April 2017	9.00 pm until 10.30 pm *
Monday	1 May 2017	6.00 am and must be completed by 9.00 am**.

Note:

*All waste must be removed from stall by Sunday 10.30pm.

** Please note that security will operate only until 6.00 am Monday 1 May 2017

It is the sole responsibility of each participating site-holder to leave his or her site in a clean and tidy condition at all times, including after Bump-Out.

Stall Site Boundaries

Site-holders shall not extend their displayed goods beyond the boundaries of their nominated site. It is not acceptable for a site-holder to encroach onto the walkways with their racks or displayed goods. Site-holders shall not distribute any brochures outside the site boundaries.

Signage

All stores must have professionally done signage. Store holders will be required to print and laminate their own company signage.

Menu

Participating food stallholders must provide menu details for the Buddha Birth Day Festival. All food items are to strictly comply with the Buddhist vegetarian requirement. All menus are to be approved by BLIAQ and South Bank Co. and may be subject to modification by BLIAQ and South Bank Co. Please note that under no circumstances is the site-holder permitted to trade or sell any **bottled or canned drinks** for the duration of the event without obtaining prior permission from BLIAQ.

All Menus will be required to be printed professionally, no hand-written menus will be allowed.

***Special Condition:** Starting this year, only paper or environmentally friendly materials are to be used for food containers. All polystyrene food containers are prohibited. This is part of our effort in promoting an environmental friendly campaign.

Merchandise (New)

All violent or sexual related products and materials are prohibited at all stalls.

Food Hygiene

All food items are to be prepared, presented, handled and sold in accordance with the Food/Hygiene Regulations (1989).

The food stallholders will ensure that the food to be sold at the Event is not offensive or dangerous.

Sewage

BLIAQ will provide waste drums for food stalls to dispose of sewage water. However, participants are to be fully responsible for the disposal of sewage water and must not dispose sewage water in any manner that would damage the site environment.

Oil

BLIAQ will provide containers for food stalls to dispose of used cooking oil. All participants are to be fully responsible for the disposal of used cooking oil and must not dispose any oil and/or grease in any manner that would damage the site environment.

Town Water

BLIAQ will provide town water for food stalls.

Cleaning Requirement

Food stall participants must provide adequate hand washing and general cleaning equipment as required by Brisbane City Council. All contract-holders shall ensure that the location is at all times kept in a clean and tidy condition to the satisfaction of the Venue Manager. If this has not been complied with, a fee may be charged to pay for the extra cleaning required.

Waste Removal

BLIAQ will provide bulk waste locations for all participating stallholders. It is the sole responsibility of each participating contract-holder to collect wet waste in rubbish bags, tie it up and remove to the designated locations. Cartons must be flattened and placed in dry refuse bins or at the designated locations. All waste must be removed from stall by Sunday 10.30pm. If this has not been complied with, a fee may be charged to pay for the extra labour required in waste removal. Contract-holders shall ensure that they comply with standard waste management and recycling procedures.

Assignment

The contract-holder shall not assign or sub-lease this Agreement or any part of the provision of the Services.

Voucher

Site-holders will not refuse vouchers issued by BLIAQ as cash for consumers to purchase food, drink or goods in the Festival. The vouchers can be redeemed from the Treasurer of BLIAQ any **Saturday in May from 1pm to 3pm** at the BLIAQ office. If the above time is not possible, please contact Miss Penny Chen, the Treasurer of BLIAQ, on 0403 058 880 to arrange a suitable time.

Electrical/Power

BLIAQ will provide standard single-phase power supply. Participants must not exceed the following power requirements:

Non Food Stores 3mX3m: 1 Power Point (1 x 10AMP)

Non Food Stores 4mX4m: 2 Power Point (2 x 10AMP)

Food Stall size 5mX5m: 6 Power Points (2 x 15AMP, 4 x 10AMP)

Total usage of each power point must not exceed 2,400 Watt

If power usage exceeds the above requirements, site-holders will be responsible for their extra usage and an additional fee will be charged. All electrical equipment and/or appliances used must pass the Australian safety standard.

Site-holders are responsible for all electrical equipment and extension leads to be tested and tagged by electrician. Failure to comply may result in extra fees charged by on-site electricians.

Fire Equipment

Site-holders must provide the approved fire safety equipment (appropriate fire extinguishers and fire blanket), for any stalls involved in the cooking of food, open flames or electrical equipment. **All of the fire extinguisher must have current test date.**

Security

24-hour security will commence from 4.00pm Thursday 27 April 2017 and will operate until 6.00am Monday 1 May 2017. While BLIAQ will make every effort and reasonable care to ensure maximum security of the site, it is advised that all participating site-holders be fully responsible for the security of their own properties.

Public & Property Liability Insurance

All participating contract-holders must hold a current public liability insurance policy with a minimum value of \$10 million. Contract-holders must also hold a current product liability insurance policy in relation to damage or destruction to property and death or injury to persons and any other item of insurance considered necessary to indemnify them against any loss or damage which it may suffer or cause as a result or consequence of the provision of the Services and with a minimum value of \$10 million.

Please Note: A Copy of the Insurance policy must be attached together with application form.

Worker's Compensation

The contract-holder must cover their workers with a policy from Workcover Qld.

Damage

Any malicious damage caused by the participating contract-holders and/or their workers within and around the Buddha Birth Day Festival site will induce liability by the contract-holder to compensate for the full value of the damage, loss or injury incurred. Posters, boards, banners or any sale/promotional materials are strictly prohibited from being affixed to any structures or plants in the park.

Indemnity

The contract-holder indemnifies and keeps indemnified BLIAQ and its employees, agents and contractors (the "indemnified parties") against all

liabilities of any kind which the indemnified parties incur in respect of any loss, damage or liability of any kind for which the indemnified parties may become liable, arising out of or in any way connected with the provision of the Services by the contract-holder, the sale or consumption of the Food and/or beverages provided by the contract-holder at the Event or any other act or omission by the contract-holder in respect of this Agreement. This clause survives the expiration or termination of this Agreement.

Work Place Health and Safety Act

Participating contract-holders are to operate within the guidelines of the Work Place Health and Safety Act.

Requirements of BLIAQ and South Bank

Participating contract-holders are to operate within the guidelines of BLIAQ and Southbank Corporation.

Governing Law

This Agreement will be governed by and construed according to the laws in force in the State of Queensland and the parties submit to the jurisdiction of the Courts of the State.

Access

The contract-holder will comply with all directions of the Venue Manager regarding access and departure generally; and the manner in which the contract-holder's vehicles, equipment and machinery or other items are moved in and located within the Venue. The contract-holder shall allow the authorized personnel of BLIAQ to make inspections without prior notice on all vehicles, machinery, utensils, and equipment used in connection with the preparation, storage, transportation, or sale of those foods as often as BLIAQ may reasonably require. The contract-holder must provide full and unrestricted access to BLIAQ's authorized personnel to permit the inspection.

Termination

If any amount payable to BLIAQ is not paid on the Due Date or the contract-holder breaches a provision of this Agreement, then BLIAQ may at any time after such default terminate this Lease Agreement, without prejudice to any other rights which have or are likely to accrue to BLIAQ and without any liability being incurred by BLIAQ in respect of compensation, costs, loss or damages incurred or sustained or likely to be incurred or sustained by the contract-holder as a consequence of termination. BLIAQ reserves the right to exclude the contract-holder from the Event and any future event in subsequent years, if the

payment fee has not been paid by the Due Date.

Bad Weather

Cancellation of the event will occur only if the weather condition does not permit suitable running of the events. No refund will be granted. BLIAQ will bear no liability to contract-holders or any third person as a consequence of any such cancellation, postponement or relocation.

Refunds

Any participating contract-holder will grant no refund for cancellation or withdrawal from the event unless a replacement stallholder is arranged.

Basis of Agreement

BLIAQ holds the right to terminate participating stallholders at any time if they are deemed to be in breach of this agreement and no refund will be given. It is in the mutual interest that BLIAQ and the participating contract-holders agree to work towards the success of this festival.

Entire Agreement

This Agreement constitutes the entire Agreement between the parties. Any prior arrangements, agreements, representations or undertakings are superseded.

Severability

If any provision of this Agreement is held invalid, unenforceable or illegal for any reason, this Agreement shall remain otherwise in full force apart from such provision, which shall be deemed deleted.

Waiver

No right under this Agreement shall be deemed to be waived except by notice in writing signed by each party.